

Forest Knoll

Homeowner Association Board Meeting Minutes

September 17, 2018, 5:00 p.m.

Board Members Present: Ken Dick, Ellie Behrens, Kirsten Haefner, and Maria Campbell

Management Present: Adam Wiesner

- 1) Minutes from August were reviewed and approved.
- 2) Financial Report:
 - a) Homeowner lien- Has been paid in full and a new auto deduction has been set up to pay fees going forward.
 - b) Adam to review options for CD coming due for renewal in November. The board will review and approve at the next meeting.
- 3) Old Business:
 - a) Townhome Maintenance Person - Discussed interviewing new applicants or making alternative arrangements to complete the tasks that are completed by a maintenance person.
 - b) Weed Control on Properties – Final spray to be completed 6 weeks after last treatment.
 - c) Sprinkler Service Issues – The system has been checked and all sprinkler heads appear to be working appropriately.
 - d) Proscap – Final Billing/Outstanding Issues: Proscap has not submitted a bill to be paid since May for services they completed.
 - e) Driveway/Road Repair – Elcor has reported that they are looking to complete driveways this week.
 - f) Greg's Lawncare – Sargent's has been in contact and plan to plant the replacement trees next week.
 - g) Spring Walkthrough - Adam will contact Sargent's about replacing the trees and shrubs as noted in the spring walkthrough that need replacement. The planned landscaping on Cherrybark will be moved to the 2019 budget along with further driveway repairs.
- 4) New Business:
 - a) Association Dues – Discussed an estimated amount to increase dues starting January 2019. Will discuss further and bring up at annual meeting
 - b) New Lawn Care/ Snow Removal Service – Board feels that they have done a good job so far.
 - c) Annual Meeting – Will be November 19, 2018 at 6pm
 - d) Homeowner Update – None

- e) Homeowner Compliance – Discussed concerns regarding 5036 Schumard’s lawn due to pet damage, as well as, complaints regarding pet noise.

- 5) Concerns from Paramark: Maier Tree Service was contacted to bid on bush/shrub trimming. They voiced concern to Adam regarding the number of Ash trees on the property and the very real threat of ash borer and the possibility we may already have infected trees. Adam will work on getting bids for removal and replacement of these trees. The board agreed more information was needed before tree removal and replacement plans can be made.
- 6) Board/Homeowner Concerns: None
- 7) Next Meeting: October 15, 2018, 5 pm @ Paramark