

Forest Knoll Homeowner Association

Board Meeting Minutes

September 21, 2020 Time: 5:00 PM

Via Conference Call

Board Members Present: Ellie Behrens, Ken Dick, Maria Campbell, Jennifer Gifford, and Kirsten Haefner

Management Present: Adam Wiesner

- 1) Review August Minutes: Approved
- 2) Financial Report: Reviewed
- 3) Old Business:
 - a) Larsen's Siding: Work not completed. Adam has reached out again, and Larsen's wants to meet on site to discuss the issues we are having. However, having a difficult time setting up a time
 - b) Window Leak: No repair work completed. Homeowner believes issue may be on the outside of window. Adam will continue to follow up.
 - c) High Water Use: Since repair was completed inside a recently sold home, there has been a significant decrease in water usage.
 - d) Landscaping: Mostly positive feedback from landscaping renewal on East side. Ash trees designated to be removed this year have been cut down, stump grinding to occur next week after lawns are marked. New trees to be planted shortly after.
 - e) Sprinkler System: All repairs completed. East side looking much better after increased watering. System has been decreased to 3 times a week for watering.
 - f) Gutter Cleaning: to be done after the leaves fall. Plan is to have this done end of October or early November.
 - g) Roof Inspection and Repairs: Inspection has been completed. The suggested repairs were approved and have also been completed.
- 4) New Business:
 - a) Painting Front Doors/Trim: Budget for this to be completed next year.
 - b) Annual Meeting: Adam to reach out to LaQuinta to see what meeting room rules look like. Set tentative date for November 16, 2020 at 6pm.
 - c) Open Seats: Ken up will be up for reelection. Maria's seat will need to be filled if she sells her home.
 - d) Potential Zoom Meeting: Have capability if we are unable to secure a meeting space.
- 5) Homeowner Update: none
- 6) Homeowner Compliance: none
- 7) Concerns from Paramark: Multiple small roof leaks have been reported and small repairs have been completed based on the new Roof Leak Policy.
- 8) Board/Homeowner Concerns: Homeowner concern for late night noise from neighbors on their patio.
- 9) Next Meeting: Monday, October 19th, 2020 at 5pm via Zoom