

***Forest Knoll  
Homeowner Association Board Meeting Minutes  
September 18th, 2017, 5:00 p.m. Paramark***

**Board Members Present:** Pam Haluska, Kirsten Haefner, Ellie Behrens, Maria Campbell  
**Management Present:** Adam Wiesner

1. July meeting minutes were reviewed and approved.
2. Financial reports for August were reviewed and approved. In 2018 extermination will be added to the budget.
3. Old Business
  - a. The association received the refund for real estate tax.
  - b. All the findings from the spring walk through have been finished except for the concrete and tree and bushes at one home.
  - c. Adam received two bids for the wet area on the East side of the property. Adam will ask Jim Whiting to come to the October board meeting with visual options and plans. The plan is to complete the landscaping in the spring.
4. New Business
  - a. Green Lawn Care came to repair the sprinkler and sensor issues. The board tabled discussion on when to turn sprinklers off.
  - b. The board approved to change to a new HOA insurance carrier. Insurance through Integrity Insurance began 9/7/17.
  - c. The tentative date for the annual homeowners meeting is November 16<sup>th</sup>.
  - d. Winter snow removal was discussed. Adam will collect snow removal costs from previous years and has contacted two snow removal companies. ProScape would like a monthly fee that would need to be determined.
  - e. One homeowner, Jay Gunnarson, had interest in joining the board and attended the meeting.
  - f. The board discussed the need to put something over or in the gutters to prevent weeds from growing and birds. The gutters will be cleaned after leaves fall.
5. Homeowner Update: None
6. Homeowner Compliance: The board was notified of three new dogs in the association. One real estate sign was removed.

7. Concerns from Paramark: Japanese beetles will continue to be a problem as the spray only kills what is in the trees. Ellie will post on Facebook that homeowners can purchase bags such as Bag a Bug or sprays such as home defense if the beetle issue continues.
8. Board/Homeowner Concerns: One homeowner attended the board meeting to discuss tree and shrub replacement. Adam will get back to the homeowner with decision after the board has time to view the tree. One gutter will be fixed on Schumard.
9. **Next Meeting – Monday, October 16<sup>th</sup>, 5pm at Paramark.**