

## *Forest Knoll Homeowner Association*

### *Board Meeting Minutes*

*August 15, 2022, Paramark Conference Room*

Board Members: Brent Gessner, Ellie Behrens, Ken Dick, Jennifer Gifford, and Kirsten Haefner

Property Management: Jeff True

- 1) Review July Meeting Minutes
- 2) Review Financial Report: July
- 3) Old Business:

A) Siding Updates:

- i) Loose siding reported on 5068 Scarlett

B) Priority Construction: crooked installation

- i) Contractor stopped out and could not find area. Described to Jeff that a person needs to stand on the hill across from Scarlett to see the crooked siding install.

C) Seal Coating: Rochester Service Co

- i) Bid Approved: Awaiting final estimate

- a) Bid includes driveways vs parking pads – Trevor to get to us in the next week
- b) Repairs to Occur in August – start date now looking to be around Labor Day
- c) Plan homeowner notifications – will be notified by email and Facebook posts

D) Door colors: Bids to repaint front doors and frames

- i) Discuss when the East side can be painted – work will begin in September
- ii) Has the contractor matched paint for doors? – contractor is working on completing the following:
  - a. Have colors put file by address at Sherwin William
  - b. Allow homeowners to pain their own if they wish
- iii) Discuss homeowner information email
  - a. Includes self-painting info
  - b. Who to contact to have painting completed info

E) Roof Issues:

- i) Roof Inspection:
  - i. Above all Roofing to inspect on August 31st
- ii) Leak Repairs:
  - i. Schumard & Bluejack leaks have been repaired

- F) Landscaping:
    - i) Replacement of step 1 & 2 dead bushes
    - ii) Able to do landscape trimming this fall
  - G) Obtain bids for masonry repairs needed
    - i) Should be sent out later this week
  - H) Power washing Buildings:
    - i) Update bid to ALL North facing siding on buildings
    - ii) For additional \$200 contractor will supply water
  - I) Review Updated Roof Policy regarding dryer vents
    - i) Still needs to be completed
  - J) Ash Trees on Property Line:
    - i) Correspondence from homeowners – has been cordial
    - ii) Chatfield company can be out to survey in the next week
  - K) Lawn Care:
    - i) Never repaired winter damage – at this point too late to fix, will remind to have completed first thing next spring
  - L) Maintenance:
    - i) Missing Eaves Replaced?
    - ii) Able to trim leaves off of tree trunks - completed
    - iii) Task Logs- reviewed
  - M) Light post on Emory/Scarlett:
    - i) Bid from accord – trying to find something similar as a replacement
- 4) New Business:
- a. Sprinklers:
    - i. Schumard Pipe – was fixed
    - ii. Schumard Power restored - yes
    - iii. Did they ever survey the system for damages- other known issues and should be out to investigate
  - b. Open Forum to Homeowners
  - c. Tree down on Bluejack – Will have maintenance look at to see if they can assist in moving off of lawn
  - d. Discuss Neighbor's Night
- 5) Homeowner Updates:
- 6) Homeowner Compliance:
- 7) Paramark Concerns:
- 8) Board/Homeowner Concerns:

The next meeting will be on September, 5 pm in the Paramark conference room