

Forest Knoll Townhome Association
Homeowners Association Board Meeting
July 16, 2012

Board Members Present: Jennifer Albright, Carol Fitzgerald, Brooke Markham

Board Members Absent: Robin Erickson, Maria Grosso

Management Present: Mike Busch – Paramark

Business Meeting

Financials were reviewed and approved.

Old Business:

- The board intends to send the summer letter to homeowners once the Amended Declaration is received from the county recorder (approximately end of July or early August).
- Adam Hewitt will send e-mails to homeowners on the west side to arrange painting of the doors. Adam will also paint trim on the east side properties as necessary.
- Seal coating for the west side will be done over two days (July 31/August 1). E-mail reminders will be sent to homeowners and notices will be put on garages.
- Yard repair was completed by Family Tree. Some repairs did not take; however, the board agreed to pay the bill. Jack will do small repairs to any spots that need done in the fall. We will reevaluate using Family Tree next year for yard repair.

New Business:

- Spring walk-through results were discussed. Four homeowners with excess damage to lawn and/or shrubs will receive a bill for the cost of repair as this is over and above normal wear and tear.
- Regional Training Center Advisory Committee
 - Carol may know of a homeowner who may be interested in representing the Association and will contact her.
 - Carol will contact the project manager Helen Monsees to clarify how the committee will be set up and run.
 - Board discussed bill received from our attorney.
- Given our early spring this year, Hawkeye will prune shrubs in mid-to-late August.
- Larsen Siding will redo the siding on the south side of Schumard (units 5048 & 5020). Mike will e-mail the affected homeowners of the date/time the work will be done.
- Mike will send another letter to a homeowner who is not in compliance with the storm door requirements.

Next Meeting

Thursday, September 20, 2012, 5:00 p.m. at the Rochester Country Club