

Forest Knoll Homeowner Association

Board Meeting Minutes

July 15, 2019 Paramark Boardroom

Board Members Present: Ken Dick, Ellie Behrens, Kirsten Haefner, and Maria Campbell

Management Present: Adam Wiesner

- 1.) Minutes from the June meeting were reviewed and approved
- 2.) June's financial numbers were unable to be reviewed as this meeting fell before they are completed on the 20th. Adam to send out the numbers when they are compiled.
- 3.) Old Business:
 - a.) Spring Letter was completed
 - b.) Homeowner Compliance: 272 Emory has a court date for 8/29/19. Adam will attend on our behalf. Homeowner did accept receipt of court papers.
 - c.) Spring Walkthrough Follow-up:
 - Insurance Company – Damage to siding and shingles are in the amount of \$12,000. Our deductible is \$5,000. The Board agreed to move ahead with filing a claim to have the repairs completed.
 - Overgrown landscaping across the property – Will discuss replacement with Whiting's Nursery closer to landscaping date
 - d.) Landscaping Needs:
 - Replacement Trees
 - Area off of Cherrybark – final bid is for \$9,000. Unable to complete until fall
 - East side wet area and West side retention pond – Plans given for a bid (to Paul Cassidy) regarding repair of both.
 - e.) Asphalt Needs: vendors are behind due to rainy start. Adam will keep us informed of timeline closer to
- 4.) New Business:
 - a.) Roof Raking Bill: \$31,000 was the bill that was just submitted to Adam. He will attempt to negotiate the price.
 - b.) Homeowner Updates: none
 - c.) Homeowner Compliance: no new issues
- 5.) Concerns from Paramark: Adam would like to institute new rules where new buyers must sign and acknowledge association rules prior to receiving paperwork needed to purchase. Also, a new policy for roof leak issues. The Board would recommend contacting up to 3

different businesses to address the issue. This would allow the homeowner to notify Adam of the problem, but homeowners would be able to schedule repairs themselves and make the process more efficient.

6.) Board/Homeowner Concerns: none

7.) Next meeting Monday, August 19, 5pm at Paramark