

**Forest Knoll Homeowner Association**  
**Board Meeting Minutes**  
**June 21, 2021 5:00 pm**  
**At Paramark**

Board Members Present: Kirsten Haefner (president), Ellie Behrens, Ken Dick, and Jennifer Gifford

Property Management: Tina Schmitt

1. Reviewed and approved May's meeting minutes.
2. Reviewed and approved May's financial report.
3. Old Business
  - a. Siding update. Siding will be completed by Elite Exteriors. We do have the insurance money to cover the cost.
  - b. Maintenance will be taken over by Paramark starting July 1, 2021. Contract has been signed. The contract is for \$600/month. For us to cancel the contract or for Paramark to cancel the contract 2 months notice is required
  - c. Seal Coating – no bids have come in for the seal coating work we would like to complete this summer. Additional options were reviewed with Tina. She will continue to work on obtaining bids.
  - d. Summer Letter finalized and sent.
  - e. Six “No Parking” signs for the cul-de-sac and other street locations were approved for purchase.
  - f. We discussed matching front door paint colors to put on file with Sherwin Williams. Tabled decision regarding painting doors being done by association or homeowners.
  - g. Discussed lawn edging – we are waiting on estimated cost of project.
  - h. Weed killer and preventer was approved for purchase.
4. New Business
  - a. Bob the Bug Man did remove bee's nests. We will wait on a decision for further treatment until we know more about what Paramark Maintenance can do.
  - b. Issues with lawn mowing – Kirsten will meet with lawn company owner to discuss.
    - i. Damage to edging on new landscaping.
    - ii. Missing large areas, uneven, not cleaning patios.
  - c. Issues with sprinkler system
    - i. Damaged sprinkler heads on east side. Were these fixed this spring?
    - ii. East side delayed watering.
  - d. Painting kick plates under doors.
2. Homeowner updates: None noted.
3. Homeowner compliance: No issues.
4. Paramark Concerns: None noted.
5. Board/Homeowner concerns:
  - d. Trimming of Shrubs

- i. Homeowner concern raised about shrubs impacting access on sidewalks. Tina will talk with lawn company for trimming.
- b. Watering of new landscaping from summer 2020.
  - i. With the lack of rain, do the sprinklers still water the newest plants? Tina will discuss with Sprinkler company.

Next meeting will be July 19, 2021 at Paramak.