

Forest Knoll Homeowner Association

Board Meeting Minutes

June 15, 2020 Time: 5:00 PM

Via Conference Call

Board Members Present: Ken Dick, Maria Campbell, Jennifer Gifford, and Kirsten Haefner

Management Present: Adam Wiesner

1. May minutes approved
2. Financial statements reviewed
3. Old Business:
 - a. Larsen's Siding: During spring walk through it was noted that replacement siding that had been hung did not match. Some sections appeared drastically faded. The Board agreed that there will be no payment for work completed until these mistakes are fixed and the install has been completed.
 - b. New Signage: It has been ordered and is awaiting install. The Board has decided to install a speed limit sign, on the right hand side of the road, upon entering Schumard Ct and Emroy Ln. The third ordered sign will be kept in reserve.
 - c. Spring Letter Feedback: Homeowners continue to wait for link to be sent out to set up payment for association dues. Adam to look into this issue, and report back to the board.
 - d. Leaky Roof Issues: One homeowner experienced a leak into their home due to missing shingles. The estimated repair will be \$900 for the roof. The homeowner who experienced a leak by a window has had the repair set up.
 - e. Increased Water Usage: This continues to be an issue in the 10-unit Emroy building. Adam has reached out to the homeowners to see if anyone has noted any reason for this, i.e. running toilets etc. No one has responded in the affirmative. If this continues may need to hire a plumber to investigate.
 - f. Missing Water Caps: RPU has been contacted to fix the missing caps at the entrance of Shumard Ct and near the Emroy Ln mailboxes. They will be out sometime when they are in the area.
4. New Business:
 - a. Results of Spring Walkthrough: Overall the property looks very good. Matt to trim trees near no parking signs so that they are visible, paint patio ceiling vents, and paint door trim pieces. There were a few concrete issues and one missing roof vent that Adam has already contacted a vendor to replace.
 - b. Landscaping: Adam to reach out to Chris at Whiting's for a bid for next phase of landscaping. Will also see how much to move forward with replacing more ash trees.

- c. Gutter Repairs: Adam has called to get a bid for gutter cleaning and repairs. Will let Board know when gets estimate.
 - d. Homeowner Compliance: Doggy Poo yard continues to be an issue. Neighbor reporting dog waste on driveway. Adam emailed another warning to keep yard clean and to make repairs to yard damage by mid-July or face fines or repair fees.
 - e. Homeowner Updates: A lot of homeowners have been refinancing.
5. Concerns from Paramark: none
 6. Concerns from Board: Can remove all Post Bulletin boxes as they will no longer have home delivery by carrier.
 7. Next Meeting July 20, 2020 @ 5pm place to be determined