

***Forest Knoll Homeowner Association
Board Meeting Minutes
May 17, 2021 Time: 5:00 PM
At Paramark***

Board Members: Ellie Behrens, Ken Dick (absent), Carol Fitzgerald, Jennifer Gifford, and Kirsten Haefner

Property Management: Tina Schmitt

1. Review April's Minutes - Approved.
2. Review Financial Report - Waste management has been paid out through May. Positives are we are AHEAD one month on Garage and \$950.49 YTD ahead. We also transferred \$1510.76 to our reserves.
3. Old Business:
 - a. CD monies investment - Discussed laddering CDs. Plan to roll it for one year and then reassess next year. Tina will work with Kirsten to get signature and complete the role over.
 - b. Maintenance Change to Paramark: Contract has not been completed. This is still being worked on. Re-address next month.
 - c. Spring Walkthrough set for May 21 at 2 pm: Elle will bring Ipad to create a list of issues by contractors. Have contractors meet with us during the walk-through if available.
 - i. Mike from Greenlawn Care meet to discuss sprinkler system issues/updates. - Tina is expecting a call from Mike to discuss sprinkler system.
 - ii. Chris from Whiting's discuss further landscaping this year and costs. Can only come at 12:30 on Thursday. Kirsten and Ken will meet at Cherrybark circle with Chris.
 - d. Dues: Homeowners who were behind are they caught up? Discussed and addressed.
 - e. Homeowner who requested solar panels: any further info? Tina emailed homeowner and will follow up as needed.
 - f. Work orders
 - i. Painting exterior get match on file on with Schwin Williams. Table to walk thorough.
 - ii. Lights repaired on Blue Jack and Sawtooth.
 - iii. Light on Emory needs to be replaced.
 - g. Siding has not been completed on building yet. Matching is currently in progress by Elite Exteriors will be addressed Spring 2021.

4. New Business:
 - a. Email homeowners in regards to management change/contact information Kirstin has put update on Facebook. Tina will update on website.
 - b. Seal Coating Bids Needed - discuss on walk through, scarlett needs cracks, potholes, east side needs attention asap. West side table to walk through.
 - c. NO parking signs for the Cul-de-sac on Cherrybark. Also need signs cleared where trees are overgrown.
 - d. Summer Letter - Kirsten and Jenn will do letter. Tina will send it out. Weeds #1 on the list!! #2 garbage #3 doggy waste #4 Cutting corners.
 - e. Anti-weed treatments for the landscaping/ Kirsten will talk with Chris on Thursday.
 - f. Excess parking on site. Homeowners wanting to park boats, campers, etc. Need to request in writing to Tina at Paramark no later then 48 hours prior to requested date. Requests may be approved for temporary parking between 8-5 pm seven days per week. Overnight parking at this time is unavailable.
 - g. Need to see if insurance has paid out on siding repairs from hail damage.
5. Homeowner Update: no updates.
6. Homeowner Compliance: no concerns.
7. Paramark Concerns: no concerns
8. Board/Homeowner Concerns: no concerns.

Next Meeting will be June 21st 5pm at Paramark.