

Forest Knoll Townhome Association
Homeowners Association Board Meeting
May 16, 2011

Board Members Present: Jennifer Albright, Carol Fitzgerald, Melissa Schutte

Board Members Absent: Phyllis Fisk, Nadine Rynerson

Management Present: Mike Busch – Paramark

Business Meeting

- Carol will send an e-mail to those homeowners interested in being on a social committee. She will initiate the meetings, but another homeowner will be chosen to run the committee
- Jenny reviewed that the Garage Sale is set for May 20/21. She has advertised the event in Craig's List, the Mayo Classifieds, the Post Bulletin and the IBM Swap & Shop
- Nadine has resigned from her board position, so that position is now open and needs to be filled on an interim basis. Jenny will check the survey to see if there are interested homeowners to fill the position until the annual meeting. Nomination and filling of the position going forward will take place at the annual meeting
- The board discussed what is needed for FHA certification of the property
- The spring walk through was discussed. Concrete fixes will be done by end of May. Mike will work with the vendor to coordinate logistics for when the drives and roads will be seal coated. Doors will be painted in the July timeframe. Homeowner notification will also be coordinated for these events
- Damage from pets will be repaired as soon as weather permits.
- The board discussed renters and what the current Bylaws and Rules allow. The board would like homeowners' opinions and a possible electronic survey for September was discussed. Mike will prepare a sample letter and some previously used survey questions to bring to the board meeting in July to discuss.
- Next meeting set for July 21, 2011 at 5:00 p.m. at Paramark