

FOREST KNOLL
HOMEOWNER ASSOCIATION BOARD MEETING
March 23, 2015, 5:00 p.m. Paramark

Board Members Present: Carol Fitzgerald, Pam Haluska, Maria Campbell

Board Members Absent: Todd Pruisman, Ellie Behrens

Management Present: Adam Wiesner

1. February 2015 Financials reviewed and approved.
2. Old Business
 - Adam received a bid from Wood Tick Tree and Stump for the retention pond clean up. He will get one additional bid and email the board with the information. The board will determine by email which company will complete the work so that it can be completed in early spring.
 - In order to being our lawn repair earlier than in past years, additional dates in late April/early May were looked at for the spring walkthrough. Carol will email the board with possible dates.
 - Elcor will begin driveway repair and gait valve work in June or July. Adam will do a walkthrough with Elcor before repairs begin. All affected homeowners will be notified if their driveway is on the repair list.
 - Board discussed past due accounts stemming from property damage and miscellaneous charges. A letter will be sent to homeowners who are 60 days past due notifying them that 10% will be applied to any past due balance after 90 days and then each month thereafter until the amount due is paid in full. Adam will develop the wording, email board for approval, and once approved will update the violations section of the Rules.
 - The Amendment to the Declaration filed 7/11/2012 regarding homeowner's ability to lease their townhouse was discussed. Clarification of that information will be added to the Rules and Regulations document. Adam will email the wording to the board for approval. Once approved it will be added to the welcome letter and updated in Rules and Regulations document.
 - Rates for the March renewal of the CD were reviewed. It was decided to do a 39 month CD at 0.8%.
3. New Business
 - The spring letter will be sent out in April. It will include updates on sprinkler head charges for homeowners and the new fee for past due accounts, as well an updated Rule and Regulation document.
 - Adam will contact Hawkeye regarding their bid for lawn maintenance and get two additional bids for 2015. He will send information to the Board via e-mail so a provider can be chosen.
 - No other maintenance projects are currently planned for 2015.
 - Homeowner Update: No new owners. One unit is in the process of being sold.
 - Homeowner Compliance: No new concerns were reported.

4. Concerns from Paramark: No concerns were reported.

5. Board/Homeowner Concerns: No concerns were reported.

Next Meeting – Monday, April 20, 2015, 5:00 p.m. at Paramark.