

***Forest Knoll Homeowner Association***

***Board Meeting Minutes***

***March 22, 2021 Time: 5:00 PM***

***Via Zoom***

Board Members: Ken Dick, Carol Fitzgerald, Jennifer Gifford, and Kirsten Haefner

Property Management: Adam Wiesner

- 1) No additional homeowners attended our open meeting time tonight.
- 2) February's Meeting Minutes. Reviewed
- 3) Financial Report. Reviewed and approved.
- 4) Old Business:
  - a) Homeowner Letters: Adam noted that the letter is ready to go out tomorrow.
  - b) The portal has been set up for dues increase on May 1,
  - c) The April Board incentive has also been set up.
  - d) CD: Interest rates are incredibly low. Board members will review options and will discuss next month.
  - e) Discussed Maintenance options with Paramark including a flat fee and a monthly review to verify service is meeting the needs of our community.
  - f) Garbage Company: 2021 Schedule has been requested, but have gotten no response. Our garbage company has been bought out by Waste Management. Discussed alternative options.
  - g) Documents and disclosures are in place for closing contributions.
- 5) New Business:
  - a) Adam will be continuing with us.
  - b) Zoom Account: At this time, we do not need to purchase our own zoom account.
  - c) Spring Walk-through: We began discussing the spring walk-through, board members will bring calendars to the next meeting to pick the date.
- 6) Homeowner Update: No updates.
- 7) Homeowner Compliance: Two homeowners are late on their monthly dues, likely due to forgetting to update their auto payment information. Adam is addressing.
- 8) Paramark Concerns: No concerns.

- 9) Board/Homeowner Concerns: Homeowner has requested the board meet in person. Discussed that we would consider this for May. However, with COVID cases rising in MN the Board will meet via Zoom in April.

Next Meeting will be April 19, 2021 at 5 pm via Zoom