

# Forest Knoll Homeowner Association Board Meeting

Minutes from March 28<sup>th</sup>, 2013, 5:30 p.m./Paramark

**Board Members Present:** Carol Fitzgerald, Brooke Markham, Todd Pruisman, Robin Erickson

**Management Present:** Mike Busch

- **Financials**
  - The Financial report was given and approved
- **Old Business**
  - Insulation project was completed on a unit and a siding issues need to be fixed on another. There are no other outstanding issues at this time
  - Unpaid fees by homeowners were reviewed
- **New Business**
  - A homeowner has expressed interest in possibly filling the vacant board seat left by Maria Grosso. Carol will contact her. The homeowner survey will include a question about Board participation so all interested homeowners have an opportunity to be considered for the open seat.
  - The Board will send a homeowner survey via Survey Monkey in April. Questions and format were discussed. Carol will send a draft to Mike who will then send it to all board members for final approval.
  - Hawkeye Services will again be hired to do the lawn service for 2013. Mike will mention to Hawkeye the problem with weeds we had last year. Hawkeye will provide this service at the same cost as 2012
  - Board Members will do a spring walk through of the properties on May 13<sup>th</sup>
  - A spring letter will be mailed to all homeowners reminding all of rules regarding pets, fire pits, parking, grills, storm doors as well as Forest Knoll website information
  - A Regional Public Safety Training Center update was given. Current plan is that the center will be in use as of July 1, 2013. There is ongoing discussion on the usage of the facility by law enforcement. There will be night shoots for a short period of time which are required to certify law enforcement officers. The plan is to notify homeowners via email for any activity outside the normal operating hours of the training center.
  - The Board will meet the first Monday of every month. Our next meeting will be Monday, May 6<sup>th</sup>, 5:30 at Paramark.

Submitted by Robin Erickson