

**Forest Knoll**  
**Homeowner Association Board Meeting Minutes**  
**December 18, 2017, 5:00 p.m. Paramark**

**Board Members Present:** Pam Tarnowski, Kirsten Haefner, Maria Campbell, Ken Dick

**Board Member Absent:** Ellie Behrens

**Management Present:** Adam Wiesner

1. Annual Homeowners Meeting and November board meeting minutes were reviewed and approved.
2. Financial reports for November were reviewed and approved.
3. Old Business
  - a. Website hosting is arranged for five years.
  - b. The board continued the discussion on the association's maintenance person. Adam will develop a job description before the next board meeting and will look into replacement options such as using a company or an individual. Discussion to be continued in January.
  - c. Adam has notified the homeowner regarding the noncompliant storm door.
  - d. Three liens have been filled against outstanding properties on accounts receivables.
  - e. The board decided to table Facebook and the use of it until the next meeting.
4. New Business
  - a. The board will post a Facebook message reminding homeowners of trash pickup holiday schedule.
  - b. Board positions will be decided in January and the 2018 budget will be discussed.
5. Homeowner Update: One unit for sale.
6. Homeowner Compliance: None.
7. Concerns from Paramark: None
8. Board/Homeowner Concerns: None
9. **Next Meeting – Monday, January 15<sup>th</sup>, 5pm at Paramark.**

