

**Forest Knoll**  
**Homeowner Association Board Meeting Minutes**  
**October 17, 2016, 5:00 p.m. Paramark**

**Board Members Present:** Pam Haluska, Maria Campbell, Kirsten Haefner

**Board Members Absent:** Ellie Behrens, Susan Kirk

**Management Present:** Adam Wiesner

1. October and 2017 Annual Homeowners meeting minutes were reviewed and approved.
2. Financial reports were reviewed and approved.
3. Old Business
  - a. Advanced Disposal has credited the association and it will be applied to the next bill.
  - b. ProScape repairs from the spring walkthrough are completed.
  - c. The board will decide at a later date regarding an exterminator for 2017 and if one is needed.
  - d. Water issue on the East side of the property was discussed and tabled until February. Adam did research on a grant for this area and the requirements. Adam will get bids for this area as well.
  - e. Board discussed Annual Homeowners Meeting. Adam will email board a draft letter for homeowners regarding the increase in dues. Board will approve via email and then the letter will be mailed out.
  - f. The siding damaged from the sun was discussed and the board decided they will monitor it during the spring walk through.
  - g. Adam talked to the homeowner with the garage door problem and the board's decision.
4. New Business
  - a. Adam will have Jake look at the retention ponds. If needed he will get bids to have them cleaned out including the drains.
  - b. The board decided to cancel the December 2016 meeting.
  - c. Adam will look into how long terms are for board officers.
  - d. Meetings in 2017 will continue to be on the third Monday of the month.
5. Homeowner Update: Two owners are selling. A vent flow cover flew off and Adam will have Gary Kline look into it.
6. Homeowner Compliance: None

7. Concerns from Paramark: None
8. Board/Homeowner Concerns: None
9. **Next Meeting – Monday, January 16<sup>th</sup> at Paramark.**