

Forest Knoll Townhome Association
Annual Homeowners Association Meeting Minutes
November 10, 2010 – 6:30 p.m.

Board Members Present: Phyllis Fisk, LaSonya Fleming, Jennifer Albright, Melissa Schutte, Nadine Rynerson

Management Present: Mike Busch – Paramark

Total Homeowners present: 14 (including board members)

Total Homeowners Absentee Proxies: 3

Business Meeting

1. Introduction of Board and Management; Quorum established
2. Business Items:
 - Association Financials - question about amount paid for property insurance
 - Survey results
 - Most interest in neighborhood events/social events, more frequent communications, and homeowner maintenance tips
 - Seasonal maintenance tips and reminders
 - Maintain temperature in homes at least 50° F during the entire winter
 - Roof shingle questions
3. Homeowner concerns/suggestions:
 - Snow removal & changes to the policy
 - Windows
 - Painting of doors
 - Maintenance Requests on the website
4. Election to Board of Directors
 - Nominations: Carol Fitzgerald and Raolat Abdulai
 - Vote results: Carol Fitzgerald voted new board member.
5. Meeting adjourned at 7:30 p.m.