

***Forest Knoll Homeowner Association***

***Board Meeting Minutes***

***October 19, 2020 Time: 5:00 PM***

***Via Conference Call***

Board Members Present: Maria Campbell, Jennifer Gifford, and Kirsten Haefner

Management Present: Adam Wiesner

1. Review September's Minutes: approved
2. Financial report reviewed
3. Old Business:
  - a. Larsen's Siding: Have not completed replacements. Adam is going to give Larsen's a two-week limit to fix and complete repairs, and to reach out to another vendor about completing work for us if needed.
  - b. Window Leak: No further discussion about getting fixed.
  - c. Ash Tree Removal/Replacement: Trees have been removed and replacements will be planted mid-week this week. Notifications to be posted on Facebook.
  - d. Sprinkler System has been winterized
  - e. Gutter Cleaning: tentatively scheduled for November 6<sup>th</sup>. Reminders to be posted on Facebook and emails to be sent as homeowners will not be able to park in their driveways
  - f. Annual Meeting/Elections: Going ahead with November 16<sup>th</sup> @ 6pm at LaQuinta meeting room. Board to discuss possible alternatives and protective measures prior to date.
    - i. Discussed possible Zoom meeting availability as other options for homeowners who do not wish to attend in person.
    - ii. Maria's seat will be open.
    - iii. Ken up for reelection
4. New Business:
  - a. Homeowner Update:
  - b. Homeowner Compliance:
  - c. Paramark Concerns: Water use high on 216 Emory Building. Will watch for next bill to see if correlates with sprinkler usage.
  - d. Board/Homeowner Concerns: Pet refund issued to homeowner who signed paperwork for a dog, but did not have one. Board to look into revising pet policy and paperwork.
5. Next Meeting – Monday, October 16 after the Annual Meeting