

Forest Knoll
Homeowner Association Board Meeting Minutes
October 16th, 2017, 5:00 p.m. Paramark

Board Members Present: Pam Haluska, Kirsten Haefner, Ellie Behrens, Maria Campbell
Management Present: Adam Wiesner

1. September meeting minutes were reviewed and approved.
2. Financial reports for September were reviewed and approved. Adam will investigate the increase in water and sewer for one building on Emory. Under property and liability insurance there was a refund due to the changing of insurance companies.
3. Old Business
 - a. Concrete repairs will be completed in 2018 and will be added to the budget which the board will look at in November.
 - b. The East side of the property wet area landscaping will be completed by Jim Whiting in the spring of 2018. The board will meet with them prior to the work being completed. After looking at pictures the board decided to include both red twig dogwood and dappled willows in the landscape.
 - c. Annual Homeowners meeting date was changed to November 20th at 5:30 pm and the board meeting will follow. Adam to reserve a room.
 - d. Board discussed snow removal. Adam was waiting to hear from ProScape if they would be willing to finish out this year. He will also look for a back up and will update the board within the next week and a half.
4. New Business
 - a. The sprinklers have been turned off.
 - b. The board reviewed aged receivable report and decided to take action on one property by filing a lien. The remainder will receive a letter and will be given 60 days to pay the original fine waiving the late fees and if not received in the 60 days a lien will be filed on all aged receivables including late fees.
5. Homeowner Update: None
6. Homeowner Compliance: One home will have their tree and bushes replaced in the spring per homeowner.
7. Concerns from Paramark: None
8. Board/Homeowner Concerns: None
9. **Next Meeting – Monday, November 20th, 5pm at Paramark.**

