

Forest Knoll Homeowner Association

Board Meeting Minutes

January 21, 2019, Paramark Boardroom

Board Members Present: Ken Dick, Kirsten Haefner, and Maria Campbell

Management Present: Tina Schmitt

- 1.) December minutes reviewed and approved
- 2.) Financial report was reviewed
 - a.) Current on All Bill Payments: All bills payments are up to date. Discussed getting in writing from Elcor that we will pay them in full if they agree to fix the 2017 issues that they were to have fixed in 2018, but failed to do. If they choose not to complete these fixes, we would ask that they pay for someone else to do so.
- 3.) Old Business:
 - a.) Dues increase notifications: Actual letter was never mailed to homeowners. Facebook seemed to reach the majority of homeowners.
 - b.) Townhome Maintenance: Matt is still working for us, and receiving maintenance requests. We will hold off for now on getting a bid for a handyman service. Dave Wiesner is receiving Adam's emails and forwarding them onto the proper recipients.
 - c.) Dog stations: with Matt still working for us, we will hold off on finding a company to take care of the stations
 - d.) Website: All the links are working. There are a few minutes that are missing and will be added after Maria emails them to Tina.
 - e.) Reserve Study: It was agreed to move forward with this and the bid was approved.
 - f.) Damages to downspouts during snow removal: the company has been made aware. The board will assess full damages during the spring walk through, and keep an eye on during snowfalls
- 4.) New Business:
 - a.) Paramark: temporary change in property manager (Tina Schmitt)
 - b.) Ash Trees: we have been tagged by the city of Rochester for tree removal on the East side. Tina to get bids for removal of all tagged trees. The notification lists 1 specific tree to be removed, but 10 are marked and tagged.
 - c.) Homeowner Updates: none
 - d.) Homeowner Compliance: 199 Sawtooth had a couch on the curb for garbage pick up
- 5.) Concerns from Paramark: none
- 6.) Board/Homeowner Concerns: Jay Gunnarson has resigned his position on the board.
- 7.) Next Meeting: Monday, February 18, 2019, 5pm @ Paramark