

FOREST KNOLL
HOMEOWNER ASSOCIATION BOARD MEETING
January 19, 2015, 5:00 p.m. Paramark

Board Members Present: Carol Fitzgerald, Todd Pruisman, Pam Haluska, Ellie Behrens, Maria Campbell
Management Present: Adam Wiesner

1. Welcome new Board members - Pam Haluska, Ellie Behrens and Maria Campbell were welcomed. Pam will be the secretary and Ellie will be responsible for the Forest Knoll website and Facebook page.
2. Year end 2014 Financials were reviewed and approved.
 - Outstanding fines and damage receivables were tabled until February. Board will check Forest Knoll rules for fine amounts past 30 days to verify additional fee for an unpaid fine.
 - Snow removal company fees will be reviewed in September when arranging for next year's snow removal.
3. Old Business
 - Discuss Asphalt replacement costs bids from Elcor. Agreed to complete ten asphalt repairs per year and will add that expense to the budget.
 - Bike path will be turned back to grass. Work will be done by Shades of Green and will be scheduled for the spring.
 - 2015 budget reviewed and approved by board.
4. New Business
 - SE MN Regional Public Safety Training Center Advisory Committee position. We are looking for a homeowner volunteer to represent our Forest Knoll Townhome community. Meetings are quarterly at the County Shop on St. Bridget's Road.
 - Financial follow-ups
 1. Billing for Sprinkler heads: Homeowners will be responsible if sprinkler company determines replacement is due to homeowner (driving over the sprinkler head is the most common issue). Notice to the homeowners will be added to the spring letter.
 2. Pet fees were reviewed and updated.
 3. Review CD rates: Adam will see what terms are and the interest rate on CDs and if they can be reinvested without fees.
 - Website Updates
 1. Missing 2014 minutes: Carol has copies and will email missing minutes to Adam so they can be added to the website.
 2. 2015 Trash removal schedule: Adam to get updated calendar for the website.
 3. Board Meeting update to 3rd Mondays

4. Annual Meeting TBD November 2015
5. Board Member update page will be updated with new board members.
 - Review Retention Pond bids: Board determined we will clean up the ponds and retain responsibility for them. Adam will get bids for the cost of tree and scrub removal and clean up for the work to be done in early spring.
 - Homeowner Update: we had ten new owners in 2014.
 - Homeowner Compliance: Adam will address compliance issue with homeowner. Board will check Rules for fine amounts past 30 days.
5. Concerns from Paramark: Question on power washing for exterior of buildings. Board determined that power washing exterior of building is the homeowner's responsibility.
6. Board/Homeowner Concerns: Date for spring walk through to be determined at February meeting.

Next Meeting – Monday, February 16, 2015 at Paramark