

Forest Knoll
Homeowner Association Board Meeting Minutes
January 16, 2017, 5:00 p.m. Paramark

Board Members Present: Pam Haluska, Maria Campbell, Kirsten Haefner, Ellie Behrens, Susan Kirk

Management Present: Adam Wiesner

1. November 2016 board meeting minutes were reviewed and approved.
2. Financial reports for November and December were reviewed and approved.
3. Old Business
 - a. Adam confirmed that a board member term length is three years.
 - b. Jack was unable to look at the retention ponds and drains but will do so in the spring.
4. New Business
 - a. Board reviewed the 2017 budget. Small adjustments were made and the board approved. Adam will send revised budget to the board.
 - b. It was decided that the homeowners are to contact Advanced Disposal if a bin is missing. They will be replaced at no expense. Ellie will notify homeowners of this on Facebook and an update will be put on the website along with Advanced Disposal contact information. Adam will email homeowners as well.
 - c. The board looked into a complaint regarding snow removal done by ProScape and where snow was being pushed. The homeowner will be asked to document this moving forward.
 - d. Board member replacement plan was discussed. It was decided to wait until a board member is done and the board can appoint a new member if needed.
 - e. Adam discussed a Fiduciary Duties workshop that was being put on by Paramark and Benson/Kerrane/Storz & Nelson. Maria, Adam and Sue were going to attend.
5. Homeowner Update: One unit being sold.
6. Homeowner Compliance: None
7. Concerns from Paramark: None
8. Board/Homeowner Concerns: There is a street light out on Sawtooth Court.
9. **Next Meeting – Monday, February 20th at Paramark.**